

HURFORD

SALVI

CARR



Property Management for Small Buildings

*Keep the costs down and under control
Pay for Services only when you need them
Help when you need it*

**If we can help
you manage your
building,
please contact:**

Carole Thomas

01992 515595



Block Management Online

ARMA often ask their Members to state whether or not they are willing to manage small buildings. Many will say it costs as much to manage a building of twelve flats as it does of four flats, but you get three times the fee.

If you have the right to appoint managing agents and are willing to act as a contact point to arrange contractors then using our "Accounts Only" service may be an excellent way of keeping the building costs down.

Known as the "Block Management On-line" division of HSCPM, details of the services we offer can be found at www.BM-Online.co.uk. Whilst we try to deal with communications and payments online, we find people appreciate talking to an experienced, friendly person when help is needed.

Keeping the cost under

control: We will help you to set a budget for your building, and can provide useful advice on current mandatory and recommended regulations which you should be including in your annual costs.

You decide what works are necessary and can then arrange for the works to be completed at a time suitable to you.

We can email you excel spreadsheets or PDFs for accounting data, such as Expenditure against Budget and Balance Sheets. We generally do this quarterly, but at any time you can ask to know how much is in the bank, for example.

Provide a shield: Sometimes relationships with other residents breakdown, sometimes they do not pay their service charges and you do not want to get into the embarrassing situation of challenging them for money. We do all that for you, and being at arms length and independent, we can help broker a resolution.

Pay for Services when you

need them: We can offer a wide range of services, including Building Surveying, Insurance, Company Secretarial Services, Health & Safety Inspections and Fire Risk Assessments, Asbestos reports, Leasehold Valuation Tribunal representations, or the preparation of a Property Maintenance Plan.





London Agency Offices

West End

39 Store Street,
London WC1E 7DS
Sales and Lettings
T: 020 7299 3322
E: westend@h-s-c.co.uk

Clerkenwell

One Britton Street
London EC1M 5NW
Lettings
T: 020 7490 1122
E: lettings@h-s-c.co.uk

City

37-41 St John Street
London EC1M 4AN
Sales and New Homes
T: 020 7250 1012
E: sales@h-s-c.co.uk

Docklands

9 Branch Road
London E14 9HS
Lettings
T: 020 7791 7011
E: lettings.docklands@h-s-c.co.uk

HURFORD SALVI CARR

3 CASTLE GATE, CASTLE STREET, HERTFORD
HERTFORDSHIRE, SG14 1HD

T +44(0)1992 500040 F +44(0)1992 509625

WWW.HSCPM.CO.UK

